



PROJECT ROUSSEAU

Project Rousseau Fall 2020 Fellowships

The global COVID-19 pandemic has brought uncertainty and challenges to all of our lives. Though no one has escaped the impact of COVID-19, society's most marginalized populations have been hit hardest. At Project Rousseau, our mission is to empower youth in communities with the greatest need to reach their full potential and pursue, and excel in, higher education. Our students typically come from families with an average income of less than \$12,000 and many are recent arrivals to the United States, live on a Native American Reservation, or are young mothers. We take a holistic approach to our students' education and development because we believe that academic problems rarely just have academic causes.

Over the coming months, we know that our holistic Student Needs approach will be more crucial than ever in our students' lives and that ensuring education equity in the light of virtual and blended learning is critical. This Fall is also a time of growth for Project Rousseau: we are adding new international exchange sites in Latin America and Sub-Saharan Africa, we are expanding our media presence and, most importantly, fostering new partnerships to serve more students in need, including on Rikers Island.

Project Rousseau is currently recruiting Fall 2020 Fellows who will lead specific projects to support our students' development and organizational growth. Our Administrative and Programming Fellowships are open to current college students and recent college graduates. We recognize that the global pandemic has affected everyone's lives and that some college students may be taking advantage of a "gap year" to build their skills and experiences. Project Rousseau's Fellowships provide an opportunity to do just that, either remotely or on-the-ground in our socially distanced New York office. We ask that Fellows commit to a minimum of 15 hours per week with Project Rousseau, however, we are flexible about how this is distributed around the Fellow's other commitments.

Previous Project Rousseau interns and fellows have gone on to pursue:

- Public Service (Government Positions and a variety of Non-Profit Organizations)
- Education (at a variety of public, private, and charter schools both in the US and abroad)
- Law (Clifford Chance, Allen and Overy, Freshfields Bruckhaus Deringer, Sidley Austin)
- Finance (J.P. Morgan Chase and Co., CrossBoundary, Capital Group)
- Management Consultancy (Bain and Co., EY-Parthenon, Deloitte, McKinsey and Co.)
- Graduate Education (Harvard Kennedy School, Columbia SIPA, Harvard Business School, Oxford University, Harvard Graduate School of Education, Yale Law School, Duke Law School)

To apply for an Administrative Fellowship, please email a cover letter and your resume to bethany.thorne@projectrousseau.org and for a Programming Fellowship, please email a cover letter and your resume to sarah.young@projectrousseau.org

For more information please contact: bethany.thorne@projectrousseau.org (Administrative Fellowships)
sarah.young@projectrousseau.org (Programming Fellowships)



PROJECT ROUSSEAU

Project Rousseau Administrative Fellowships

Project Rousseau is extremely fortunate to have an exceedingly strong donor base and the generous support of many individuals who support our students. However, we are eager to ensure that our mission, and crucially our students' successes, are shared with a wider audience and to cultivate institutional partnerships aligned with organizational goals. This Fall, we are seeking Administrative Fellows to support our staff in sharing Project Rousseau's mission to a wider audience and cultivate institutional support.

Project Rousseau Public Relations Fellowship

- Improve and update the Organization's website and materials
- Propose design and content for new materials, including pamphlets, posters, and an interactive graphic feature on the website
- Create email templates for key organizational messages.
- Manage the Organization's social media and web presence
- Create and share a series of student vignettes
- Conduct informational interviews with key stakeholders, including partner organizations, students, and staff, to collect material for public collateral

Project Rousseau Institutional Fundraising Fellowship

- Research grant opportunities, particularly for emerging and growing Project Rousseau Initiatives
- Conduct due diligence on grant opportunities from corporate and foundation grantmakers
- Write and prepare materials for grant applications
- Prepare materials for grant renewals, including updates on the progress of named student cohorts
- Assist the Organization's Founder with the cultivation of key partnerships with large corporations

Project Rousseau Media Fellowship

- Develop creative media for the Organization, including but not limited to, infographics, animations, videos and photo displays

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Project Rousseau Programming Fellows: Student Needs

At Project Rousseau we take a holistic approach to our students' education and development because we believe that academic problems rarely just have academic causes. Our Student Needs pillar is crucial to this approach. Our Student Needs team supports students with any hardships at home and urgent needs. Project Rousseau assists students in coordinating housing, food, and other social services for their families. We also provide a comprehensive support network complete with referrals to medical, legal, and other professionals as required.

This Fall, we are seeking Student Needs Fellows to support our staff in coordinating services for our very highest need students. Many of these students are newly arrived to the United States, homeless, and/or young mothers. The Student Needs Fellows will also support our students who have had a non-traditional path through high school and who are pursuing their high school equivalency diploma. The following Student Needs Fellowships are available:

TASC (High School Equivalency) Fellowship

- Design and develop quizzes and study guides for students preparing for their high school equivalency diploma
- Act as a teaching assistant by leading crash courses and office hours on TASC subjects to reinforce classroom learning
- Digitize test preparation materials to allow for equitable access when in-person tutoring is not possible
- Mentor students in their academics, engaging them in individual conversations and work on improving their core academic skills
- Facilitate communication between guidance counselors, teachers and students to ensure test dates and graduation requirements are fulfilled

College and Career Readiness Fellowship

- Coordinate pre-college workshops to ease transition between high school equivalency diploma and higher education
- Mentor students through career and academic exploration exercises and devise plans to help achieve their goals
- Provide soft skill support, including but not limited to, resume building, interview etiquette and professional development
- Help students complete college and transfer applications, and ensure financial aid documents are submitted

For more information please contact: bethany.thorne@projectrousseau.org (Administrative Fellowships)
sarah.young@projectrousseau.org (Programming Fellowships)



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Juvenile Justice Fellowship

- Prepare materials suitable for students continuing their studies while incarcerated
- Communicate with students and Student Needs Coordinator to track release dates and continue involvement with Organization after release
- Liaise with Project Rousseau's Student Needs Coordinator to support students who have current or previous involvement with the justice system
- Assist with developing Broadening Horizons and Community Service events suitable for incarcerated students
- Assist with developing the Organization's partnership with East River Academy

Immigration Justice Fellowship

- Prepare introductory English lessons in printable formats to support English Language Learners
- Assist students with completing paperwork and applications for immigration-related matters
- Serve as liaison between lawyers, outside organizations and students to ensure that language and immigration status are not a barrier to education and career development
- Ensure students have access to necessary paperwork and keep track of court dates, appointments and deadlines

Housing Equity Fellowship

- Assist students with completing paperwork and applications for housing assistance
- Conduct research and prepare memos on key housing policy issues
- Communicate with Human Resources Agencies, Department of Homeless Services and other city and nonprofit agencies on behalf of students
- Coordinate the sourcing, preparation, and delivery of essential products for students facing housing and food insecurity

Early Childhood Equity Fellowship

- Coordinate the sourcing, preparation, and delivery of essential products for young mothers and infants
- Aid young mothers to continue their education or find job placements
- Oversee our "Virtual Storytime" program
- Support young parents as their children apply to and enter the education system
- Track academic progress of infants and ensure nutritional and hygiene needs are met

Health Equity Fellowship

- Coordinate the sourcing, preparation, and delivery of essential nutritional products for students
- Ensure nutritional and hygiene needs are met, particularly for infants
- Assist with organizational relationships with FMCG corporations
- Lead a "period poverty" and other health-related campaign to raise awareness and supplies for our Student Needs Closet

For more information please contact: bethany.thorne@projectrousseau.org (Administrative Fellowships)
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Technology Equity Fellowship

- Coordinate student access to technology
- Assist with organizational relationships with technology providers
- Manage the implementation of new technology products at the organization

We ask that Fellows commit to a minimum of 15 hours per week with Project Rousseau, however, we are flexible about how this is distributed around the Fellow's other commitments. Working proficiency in Spanish or French is helpful but not essential. Likewise, being based in New York is helpful but not essential.



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Project Rousseau Programming Fellowship: Broadening Horizons

Our Broadening Horizons pillar exposes students to new experiences, environments, careers, people, and cultures. Our students often have limited knowledge of college, the admissions process, or even what life is like outside of their neighborhood. We aim to change this by arranging college and career site visits, orchestrating domestic exchange programs between Project Rousseau chapters, and even through furnishing international internships for students. Broadening Horizons is crucial because it opens doors for our students that they didn't even know existed.

This Fall, we are seeking Broadening Horizons Fellows to support our staff in developing and delivering this pillar in the "post COVID" world where we will be more reliant on virtual experiences than ever before. The following Broadening Horizons Fellowships are currently available for Fall 2020:

International Partnerships Fellowship

- Orchestrate logistics for forthcoming international exchanges, including our new partnerships with schools in Latin America and Rwanda
- Prepare students to participate in international exchange programs
- Facilitate virtual exchanges between Project Rousseau students and their peers from our international partner high schools
- Identify in-country experiences for our students and develop schedules for international exchanges
- Support Project Rousseau in cultivating partnerships with cultural institutions in our countries of focus

The Arts and Music Broadening Horizons Fellowship

- Identify "Broadening Horizons" experiences in the field of music and arts
- Develop a calendar of events for students in the field of music and the arts
- Support Project Rousseau in cultivating partnerships with music institutions
- Prepare "Broadening Horizons" worksheets for students based on music and the arts and other topics of interest
- Lead discussion groups with students in individual and small-group settings to inspire their interests in new topics and discuss topics of interest
- Organize materials to be easily distributed to students in any Project Rousseau chapter
- Coordinate Project Rousseau's partnership with a European music festival



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STEM Broadening Horizons Fellowship

- Identify “Broadening Horizons” experiences in the field of STEM
- Develop a calendar of events for students in the field of STEM
- Support Project Rousseau in cultivating partnerships with STEM education institutions
- Prepare “Broadening Horizons” worksheets for students based on STEM and other topics of interest
- Lead discussion groups with students in individual and small-group settings to inspire their interests in new topics and discuss topics of interest
- Organize materials to be easily distributed to students in any Project Rousseau chapter

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PROJECT ROUSSEAU

Project Rousseau Programming Fellowships: Academic

We support our students in all of their academic needs including state standardized test prep, homework help, SAT/ACT tutoring, and college admissions support. We offer this support both on a weekly basis and through intensive bootcamps, some even hosted internationally. Through their involvement with Project Rousseau, our students grow in confidence and develop effective study habits, skills which will serve them in college and beyond. Our high school graduation rate is consistently above 94%, and over 100 of our students have been accepted into top-tier colleges along with receiving prestigious awards such as the Gates Millennium Scholarship and QuestBridge Scholar distinction.

This Fall, we are seeking Academic Fellows to support our staff in developing and delivering this pillar in the “post COVID” world where we will be more reliant on virtual experiences than ever before.

Academic Equity and Success Fellowship

- Act as a teaching assistant to students preparing for the SAT/ACT, SSAT, and TASC
- Digitize test preparation materials to allow for access across Project Rousseau chapters
- Create SSAT & SAT curriculum materials
- Mentor students in their academics by engaging them in individual conversations and working to improve their reading and writing skills

Literacy Development Fellowship

- Mentor students developing their literacy skills by engaging them in individual conversations and working to improve their reading and writing skills
- Develop the Organization’s literacy resources, including materials for early literacy development, college readiness, and English Language Learners
- Assist students with editing their own work to develop their skill set as writers, editors, and consumers of literature
- Source book donations for a culturally relevant student library and creating materials to encourage student engagement with texts
- Lead a weekly book club for students



PROJECT ROUSSEAU

College Application Support Fellowship

We support our students in all of their academic needs including the college admissions support. Our high school graduation rate is consistently above 94%, and over 100 of our students have been accepted into top-tier colleges along with receiving prestigious awards such as the Gates Millennium Scholarship and QuestBridge Scholar distinction.

College Application Support Fellows will be involved in a selection of the following tasks:

- Consult students and families on the completion of their FAFSA and CSS profiles
- Oversee completion of Common Applications and other application materials
- Create College Guides and College Major guides to assist students in their college search process
- Provide editorial support on scholarship and college applications

College Success Fellowship

Along with empowering students to receive a higher education, we aim to support them throughout their undergraduate years with our College Success Program. This comprehensive, holistically approached program works by targeting academics and non-cognitive skill development, along with providing summer and post-graduate employment support, and assistance in extracurricular activities. We currently are supporting former high-school Project Rousseau students at colleges across the United States and in Canada.

College Success Fellows will be involved in a selection of the following tasks:

- Provide editorial support to current college students on classwork and applications
- Design and distribute weekly College Success emails (with helpful study techniques and college life tips etc.) to be shared with students including College Success students
- Provide study assistance for students as they transition to remote learning and prepare for midterms, finals, and other assignments
- Source in-kind donations for College Success care packages
- Organize workshops for College Success retreat

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