

Call for interns (remote) for communications for creative, sustainable urban planning collaborative in Vietnam

Ha Noi Ad Hoc (HAH) is looking to fill an unpaid, remote internship position from October to December 2021, with possibility of extension. We are looking for an imaginative team member with an interest in sustainability and design, and good skills in writing and editing, marketing, and communications. The intern will help develop a communications plan for the HAH collaborative, support the production of a monthly newsletter, and write and edit English text for blogs, articles, social media posts and other publications and content. In turn, the intern will have the opportunity to work with professionals and students in the built environment disciplines (architecture, urban design, landscape architecture) along with academics (urban planning, geography and anthropology) based in Asia, Europe, and North America, including one of the professors at Columbia's Institute for the Study of Human Rights. The intern will have the chance to work up close on the problems and possibilities for one architecturally and historically significant, now swiftly developing, city; and to deploy creative approaches to communicate those sustainable urbanization lessons to new global audiences. The intern will be able to add to their publication credits with bylines, clips, and/or article contributions.

The internship will be part time, 6-8 hours/week, including participation in weekly HAH team meetings. Ha Noi Ad Hoc can offer certification for school or internship credit.

About Ha Noi Ad Hoc:

[Ha Noi Ad Hoc](https://www.facebook.com/hanoiadhoc/) is non-profit, multiannual, international and interdisciplinary research-design initiative focusing on the city of Ha Noi, capital of Vietnam. This collective playfully investigates the ordinary elements constitutive of Hanoi's urban palimpsest with an aim to raise awareness about their importance and to imagine alternate futures for them. See also <https://www.facebook.com/hanoiadhoc/>

Required skills:

- English fluency with strong writing and editing skills for drafting everything from gracious emails to website copy to journal articles, and for editing drafts by others
- Digital communications fluency; comfort with social media platforms
- Storytelling

Additional skills that could be helpful:

- Knowledge or experience of international sustainable development and urban planning
- Journalism, reporting or other media-related experience or knowledge. Ability to independently research an issue or story
- Comfort with event planning and management including agendas, speakers, invitations
- Fundraising or grantwriting

To apply:

Please submit the following to danielle.labbe@umontreal.ca by September 19:

- Brief statement of interest and contact information
- Resume/CV
- Writing sample - can be academic, professional, personal, or other. Please feel free to share any visual material as well including links to portfolios or digital content